

GENERAL SERVICES ADMINISTRATION

Federal Acquisition Service *Authorized Federal Supply Schedule Price List*

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**TM, a menu-driven database system. The INTERNET address for **GSA Advantage!**TM is: <http://www.GSAAdvantage.gov>.

Schedule for - Consolidated

Federal Supply Group: CORP **Class:**

Contract Number: GS-00F-019CA

For more information on ordering from Federal Supply Schedules
click on the FSS Schedules button at <http://www.gsa.gov/schedules-ordering>

Contract Period: - 16 January 2015 – 15 January 2020

Contractor: Universal Consulting Services, Inc
3975 Fair Ridge Dr Ste S400
Fairfax, VA 22033 2911

Business Size: Small, Disadvantaged, 8(a), Woman Owned Business

Telephone: (703) 591-5100
Extension:
FAX Number: (703) 991-0455
Web Site: www.universal-inc.net
E-mail: phillip.bach@universal-inc.net
Contract Administration: Phillip Bach

CUSTOMER INFORMATION:

1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:

SIN	Recovery	SIN Description
C520-8	C520-8RC	Complimentary Audit Services
C520-11	C520-11RC	Accounting
C520-12	C520-12RC	Budgeting
C520-13	C520-13RC	Complimentary Financial Management Services
C520-21	C520-21RC	Program Management Services
C874-6	C874-6RC	Acquisition Management Support
C874-7	C874-7RC	Integrated Business Program Support Services
C874-1	C874-1RC	Integrated Consulting Services
C871-2	871-2RC	Concept Development and Requirements Analysis
C871-1	871-1RC	Strategic Planning for Technology Programs/Activities
C871-4	871-4RC	Test and Evaluation
C871-3	871-3RC	System Design, Engineering and Integration
C871-6	871-6RC	Acquisition and Life Cycle Management
C871-5	871-5RC	Integrated Logistics Support

- 1b. **Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.**
- 1c. **If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item.**
2. **Maximum Order:** \$1,000,000.00
3. **Minimum Order:** \$100.00
4. **Geographic Coverage (delivery Area):** Domestic and Overseas
5. **Point(s) of production (city, county, and state or foreign country):** Same as company address
6. **Discount from list prices or statement of net price:** Government net prices (discounts already deducted). See Attachment.
7. **Quantity discounts:** 1% on task orders equal to or exceeding \$1,000,000 for Special Item Numbers: C871-1, C871-2, C871-3, C871-4, C871-5 and C871-6.
8. **Prompt payment terms:** Net 30 days
- 9a. **Notification that Government purchase cards are accepted up to the micro-purchase threshold:** Yes
- 9b. **Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:** will not accept over \$2,500
10. **Foreign items (list items by country of origin):** None
- 11a. **Time of Delivery (Contractor insert number of days):** Specified on the Task Order
- 11b. **Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery:** Contact Contractor
- 11c. **Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery:** Contact Contractor
- 11d. **Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery:** Contact Contractor
12. **F.O.B Points(s):** Destination
- 13a. **Ordering Address(es):** Same as Contractor

- 13b. **Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
14. **Payment address(es):** Same as company address
15. **Warranty provision.:** Contractor's standard commercial warranty.
16. **Export Packing Charges (if applicable):** N/A
17. **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor
18. **Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
19. **Terms and conditions of installation (if applicable):** N/A
20. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a. **Terms and conditions for any other services (if applicable):** N/A
21. **List of service and distribution points (if applicable):** N/A
22. **List of participating dealers (if applicable):** N/A
23. **Preventive maintenance (if applicable):** N/A
- 24a. **Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:** N/A
- 24b. **If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location.) The EIT standards can be found at: www.Section508.gov/.**
25. **Data Universal Numbering System (DUNS) number:** 008219672
26. **Notification regarding registration in Central Contractor Registration (CCR) database:** Registered

[Remainder of Page Intentionally Left Blank; Section 27 Follows].

27. Final Pricing:

The rates shown below include the Industrial Funding Fee (IFF) of 0.75%.

SIN	Awarded Labor Category	Year 1 1/16/2015 - 1/15/16	Year 2 1/16/16 - 1/15/17	Year 3 1/16/17 - 1/15/18	Year 4 1/16/18 - 1/15/19	Year 5 1/16/19 - 1/15/20
520-8/RC, 520-11/RC, 520-12/RC, 520-13/RC, 520-21/RC	Financial Analyst I	\$60.89	\$62.29	\$63.72	\$65.19	\$66.69
520-8/RC, 520-11/RC, 520-12/RC, 520-13/RC, 520-21/RC	Financial Analyst II	\$74.02	\$75.72	\$77.46	\$79.24	\$81.06
520-8/RC, 520-11/RC, 520-12/RC, 520-13/RC, 520-21/RC	Financial Analyst III	\$93.20	\$95.34	\$97.53	\$99.77	\$102.06
520-8/RC, 520-11/RC, 520-12/RC, 520-13/RC, 520-21/RC	Financial Analyst IV	\$108.81	\$111.31	\$113.87	\$116.49	\$119.17
520-8/RC, 520-11/RC, 520-12/RC, 520-13/RC, 520-21/RC	Financial Analyst V	\$128.76	\$131.72	\$134.75	\$137.85	\$141.02
520-8/RC, 520-11/RC, 520-12/RC, 520-13/RC, 520-21/RC	Financial Analyst VI	\$179.42	\$183.55	\$187.77	\$192.09	\$196.51
871-1/RC, 871-2/RC, 871-3/RC, 871-4/RC, 871-5/RC, 871-6/RC	Junior Engineer	\$55.55	\$57.22	\$58.94	\$60.71	\$62.53
871-1/RC, 871-2/RC, 871-3/RC, 871-4/RC, 871-5/RC, 871-6/RC	Engineer I	\$68.78	\$70.84	\$72.97	\$75.16	\$77.41
871-1/RC, 871-2/RC, 871-3/RC, 871-4/RC, 871-5/RC, 871-6/RC	Engineer II	\$74.43	\$76.66	\$78.96	\$81.33	\$83.77
871-1/RC, 871-2/RC, 871-3/RC, 871-4/RC, 871-5/RC, 871-6/RC	Engineer III	\$85.39	\$87.95	\$90.59	\$93.31	\$96.11
871-1/RC, 871-2/RC, 871-3/RC, 871-4/RC, 871-5/RC, 871-6/RC	Engineer IV	\$95.40	\$98.26	\$101.21	\$104.25	\$107.38
874-1/RC, 874-6/RC, 874-7/RC	Project Support	\$46.64	\$48.27	\$49.96	\$51.71	\$53.52
874-1/RC, 874-6/RC, 874-7/RC	Management Consultant 1	\$76.91	\$79.60	\$82.39	\$85.27	\$88.25
874-1/RC, 874-6/RC, 874-7/RC	Management Consultant 2	\$92.50	\$95.74	\$99.09	\$102.56	\$106.15
874-1/RC, 874-6/RC, 874-7/RC	Management Consultant 3	\$112.12	\$116.04	\$120.10	\$124.30	\$128.65
874-1/RC, 874-6/RC, 874-7/RC	Management Consultant 4	\$130.12	\$134.67	\$139.38	\$144.26	\$149.31
874-1/RC, 874-6/RC, 874-7/RC	Management Consultant 5	\$178.07	\$184.30	\$190.75	\$197.43	\$204.34

Service Contract Act: The Service Contract Act (SCA) is applicable to this contract as it applies to the entire Consolidated Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and / or when the contractor adds SCA labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.

Labor Category Descriptions:

Junior Engineer

Functional Responsibilities. Performs basic engineering tasks in support of a wide range of engineering services. Typically supports other engineers in meeting project objectives and works under their supervision. Representative tasks may include analyzing data packages, conducting data gathering interviews with users and vendors, interpreting technical specifications, and preparing deliverables.

Minimum Years of Experience. One year of relevant experience.

Minimum Educational/Degree Requirement. Bachelors degree

Engineer I

Functional Responsibilities. Performs basic tasks in support of a wide range of engineering services. Possesses a strong aptitude for engineering and a broad educational background. Works under close supervision and assists with solving routine problems in an engineering discipline. Representative tasks may include trade-off and design activity; review, evaluation, and analysis of design; preparation, review, and evaluation of specifications and test plans; definition, analysis, and allocation of requirements; conducting testing programs; installation and maintenance of systems and equipment; diagnosis, isolation, and correction of system problems.

Minimum Years of Experience. None.

Minimum Educational/Degree Requirement. Bachelors degree

Engineer II

Functional Responsibilities. Performs basic tasks in support of a wide range of engineering services. Possesses basic knowledge of industry practices, standards, technologies, and tools. Works under supervision and assists with solving routine problems in an engineering discipline. Representative tasks may include trade-off and design activity; review, evaluation, and analysis of design; preparation, review, and evaluation of specifications and test plans; definition, analysis, and allocation of requirements; conducting testing programs; installation and maintenance of systems and equipment; diagnosis, isolation, and correction of system problems. Works independently on elements of a project and contributes to the drafting of deliverables.

Minimum Years of Experience. One year of relevant experience.

Minimum Educational/Degree Requirement. Bachelors degree

Engineer III

Functional Responsibilities.

Assists or leads engineering projects which may include trade-off and design activity; review, evaluation, and analysis of design; preparation, review, and evaluation of specifications and test plans; definition, analysis, and allocation of requirements; conducting testing programs; installation and maintenance of systems and equipment; diagnosis, isolation, and correction of system problems. Possesses general working knowledge of industry practices, standards, technologies, and tools. Follows established procedures and solves routine problems in the engineering discipline. Possesses problem solving and analysis skills, and good written and oral communication skills. Determines and documents customer requirements. Drafts and reviews deliverables.

Minimum Years of Experience. Two years of relevant experience.

Minimum Educational/Degree Requirement. Bachelors degree

Engineer IV

Functional Responsibilities. Assists or leads engineering projects which may include trade-off and design activity; review, evaluation, and analysis of design; preparation, review, and evaluation of specifications and test plans; definition, analysis, and allocation of requirements; conducting testing programs; installation and maintenance of systems and equipment; diagnosis, isolation, and correction of system problems. Possesses broad knowledge of industry practices, standards, technologies, and tools. Works as a member of a team and assists with solving complex problems in an engineering discipline. Possesses strong problem solving and analysis skills, excellent written and oral communication skills, and leadership skills. Ensures the logical and systematic conversion of customer requirements into total solutions.

Minimum Years of Experience. Four years of relevant experience.

Minimum Educational/Degree Requirement. Bachelors degree

Project Support

Functional Responsibilities. Performs basic to moderately complex administrative duties. Supports management consultants in meeting project objectives. Representative tasks include meeting/conference coordination, survey support, recording of discussions, and preparation of deliverables.

Minimum Years of Experience. One year of relevant experience.

Minimum Educational/Degree Requirement. High school diploma or general equivalency diploma (GED).

Management Consultant I

Functional Responsibilities. Performs basic tasks in support of a wide range of mission oriented business integrated services. Representative tasks include project team support, research, wide-ranging analysis, problem solving, and supporting the development of strategies and alternatives. Works independently on elements of a project and contributes to the drafting of deliverables.

Minimum Years of Experience. One year of relevant experience.

Minimum Educational/Degree Requirement. Bachelors degree or equivalent.

Management Consultant II

Functional Responsibilities. Assists or leads mission oriented business integrated service projects which may include strategic consulting, surveys, requirements analysis, training, facilitation, change management, business improvement, and/or program management. Possesses problem solving and analysis skills, and good written and oral communication skills. Determines and documents customer requirements. Drafts and reviews deliverables.

Minimum Years of Experience. Two years of relevant experience.

Minimum Educational/Degree Requirement. Bachelors degree or equivalent.

Management Consultant III

Functional Responsibilities. Assists or leads mission oriented business integrated service projects which may include strategic consulting, surveys, requirements analysis, training, facilitation, change management, business improvement, and/or program management. Possesses strong problem solving and analysis skills, excellent written and oral communication skills, and leadership skills. Ensures the logical and systematic conversion of customer requirements into total solutions.

Minimum Years of Experience. Four years of relevant experience.

Minimum Educational/Degree Requirement. Bachelors degree or equivalent.

Management Consultant IV

Functional Responsibilities. Assists or leads mission oriented business integrated service projects which may include strategic consulting, surveys, requirements analysis, training, facilitation, change management, business improvement, and/or program management. Performs in roles such as project manager, team lead, or senior analyst. Provides team leadership. Knowledgeable about state-of-the-art or emerging concepts and policies in their area of expertise.

Minimum Years of Experience. Six years of relevant experience.

Minimum Educational/Degree Requirement. Bachelors degree or equivalent.

Management Consultant V

Functional Responsibilities. Provides leadership and strategic skills for mission oriented business integrated service projects which may include strategic consulting, surveys, requirements analysis, training, facilitation, change management, business improvement, and/or program management. Responsible for project success. Establishes priorities, standards, procedures, and work plans. Coaches team members. Monitors progress and intervenes when necessary to solve problems with project team and customers. Subject matter expert in relevant field. May develop long-range objectives and strategic plans for customer.

This labor category will be used for any individual designated as Program Manager or Project Manager on any Task Order within SIN-7. In that context, the proposed candidate will be responsible for leading the project team, meeting all customer requirements, and ensuring that the project is performed on schedule and within cost. The candidate should have at least five years of hands-on experience managing large, complex programs or projects, as applicable. Certification as a Project Management Professional (PMP) may be substituted for two years of that experience.

Minimum Years of Experience. Eight years of relevant experience.

Minimum Educational/Degree Requirement. Bachelors degree or equivalent.

Financial Analyst I

Functional Responsibilities. Performs basic Financial Management/Accounting tasks in a federal Government environment. Representative task areas include accounting, budget formulation and execution, financial system requirements and analysis, business case support, analytics, financial planning, auditing, and internal financial controls. Works independently on elements of a project and contributes to the drafting of deliverables.

Minimum Years of Experience. One year of relevant experience.

Minimum Educational/Degree Requirement. Bachelors degree or equivalent.

Financial Analyst II

Functional Responsibilities. Assists or leads Financial Management/Accounting tasks in a federal Government environment, which may include accounting, budget formulation and execution, financial system requirements and analysis, business case support, analytics, financial planning, auditing, and internal financial controls. Possesses problem solving and analysis skills, and good written and oral communication skills. Determines and documents customer requirements. Drafts and reviews deliverables.

Minimum Years of Experience. Two years of relevant experience.

Minimum Educational/Degree Requirement. Bachelors degree or equivalent.

Financial Analyst III

Functional Responsibilities. Assists or leads Financial Management/Accounting tasks in a federal Government environment, which may include accounting, budget formulation and execution, financial system requirements and analysis, business case support, analytics, financial planning, auditing, and internal financial controls. Possesses strong problem solving and analysis skills, excellent written and oral communication skills, and leadership skills. Ensures the logical and systematic conversion of customer requirements into total solutions.

Minimum Years of Experience. Four years of relevant experience.

Minimum Educational/Degree Requirement. Bachelors degree or equivalent.

Financial Analyst IV

Functional Responsibilities. Assists or leads Financial Management/Accounting tasks in a federal Government environment, which may include accounting, budget formulation and execution, financial system requirements and analysis, business case support, analytics, financial planning, auditing, and internal financial controls. Performs in roles such as project manager, team lead, or senior analyst. Provides team leadership. Knowledgeable about state-of-the-art or emerging concepts and policies in their area of expertise.

Minimum Years of Experience. Six years of relevant experience.

Minimum Educational/Degree Requirement. Bachelors degree or equivalent.

Financial Analyst V

Functional Responsibilities. Provides leadership and strategic skills for accomplishing Financial Management/Accounting tasks in a federal Government environment, which may include accounting, budget formulation and execution, financial system requirements and analysis, business case support, analytics, financial planning, auditing, and internal financial controls. Responsible for project success. Establishes priorities, standards, procedures, and work plans. Coaches team members. Monitors progress and intervenes when necessary to solve

problems with project team and customers. Subject matter expert in relevant field. May develop long-range objectives and strategic plans for customer.

This labor category may be used for any individual designated as Program Manager or Project Manager on any Task Order. In that context, the proposed candidate will be responsible for leading the project team, meeting all customer requirements, and ensuring that the project is performed on schedule and within cost. The candidate should have at least five years of hands-on experience managing large, complex programs or projects, as applicable. Certification as a Project Management Professional (PMP) may be substituted for two years of that experience.

Minimum Years of Experience. Eight years of relevant experience.

Minimum Educational/Degree Requirement. Bachelors degree or equivalent.

Financial Analyst VI

Functional Responsibilities. Provides leadership, strategic skills, and subject-matter expertise for accomplishing Financial Management/Accounting tasks in a federal Government environment, which may include accounting, budget formulation and execution, financial system requirements and analysis, business case support, analytics, financial planning, auditing, and internal financial controls. Subject matter expert in relevant field. May develop long-range objectives and strategic plans for customer.

This labor category may be used for any individual designated as Program Manager or Project Manager on any Task Order. In that context, the proposed candidate will be responsible for leading the project team, meeting all customer requirements, and ensuring that the project is performed on schedule and within cost. The candidate should have at least five years of hands-on experience managing large, complex programs or projects, as applicable. Certification as a Project Management Professional (PMP) may be substituted for two years of that experience.

Minimum Years of Experience. Twelve years of relevant experience.

Minimum Educational/Degree Requirement. Bachelors degree or equivalent.

Experience Substitution:

- Two years of relevant work experience may be substituted for a high school diploma
- Four years of relevant work experience may be substituted for a Bachelors Degree